

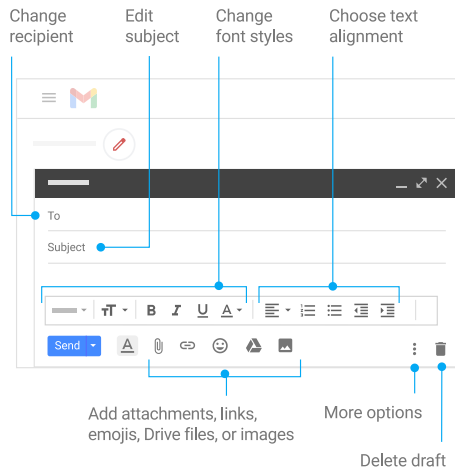
Gmail cheat sheet



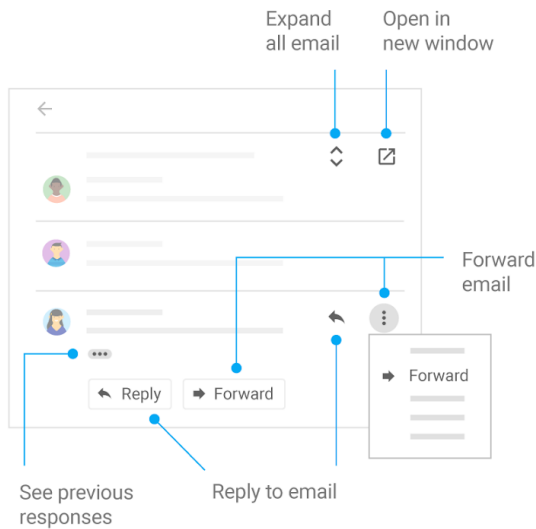
Create and send email, organize your inbox, and start and join video meetings right from Gmail.

Get Gmail: [Web \(mail.google.com\)](https://mail.google.com) , [Android](#) , or [iOS](#)

1. Click Compose to create a new email message.

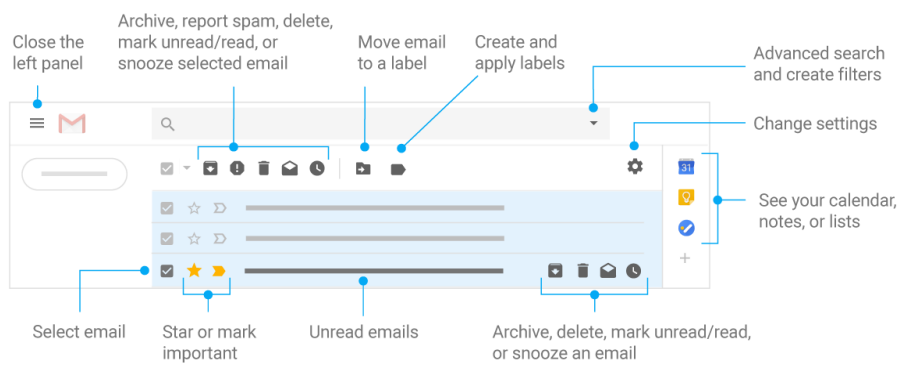


2. Click a message in your inbox to read it and send a reply.



3. Organize your inbox.

Note: For tips on applying common filters, see [Gmail filter ideas](#).



4. Start and join video meetings.

